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| --- |
| {Date} |

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| Meeting Notes |

# Attending

Louis Choiniere 40218808

Omar Selim 40155915

Theodor Salcianu 40209641

Pacifique Uwamukiza 40227229

Jingnan Wang 40282296

Valeriia Nikandrova 40157880

## Action items from previous meeting

All actions from the previous meeting were completed on time.

## Agenda items

All agenda items completed!

## Actions to complete for next meeting

## Next meeting date

Next {date}